

**Historic Shepherdstown
Annual Meeting Minutes
Byrd Center for Congressional History
And Education Auditorium—Shepherd University
September 11, 2019**

- I. Welcome and Quorum Count**—President Jerry Bock called the meeting to order at 6:48 p.m. He welcomed members and guests to the 2019 Annual Meeting of the Historic Shepherdstown Commission (HSC) and the third event in the 2019 Speakers Series. Secretary Vicki Smith determined that a quorum was present.
- II. Minutes**—Board member John Demer moved approval of the minutes of the 2018 Annual Meeting. The minutes were approved unanimously.
- III. Update on Historic Shepherdstown**—Jerry Bock gave a quick summary of current activities. He noted that the Museum has several new exhibits this year, including a remarkable display of early Eastern Panhandle silver loaned by docent Eric Jenkins. Doug Perks' display of photographs of Shepherdstown's past and present has claimed considerable interest. Historic Shepherdstown is close to completion of the restoration of the back porches, a major undertaking involving their complete removal and replacement.
- IV. Treasurer's Report**—Treasurer Dana Fogle reported that HSC's financial situation is good. In August, auditor John Kunkle reported on his audit of HSC's 2018 financial records. He found the financial statements to be excellent. Copies of Mr. Kunkle's findings are available in the HSC office. Mr. Kunkle gave Administrator Teresa McLaughlin high marks for HSC's financial record keeping. Dana also expressed thanks to Teresa for her fine work. Dana noted that rents provide 62 percent of the HSC's revenue. Jerry Bock noted that, thanks to a previous board decision to maintain a substantial reserve, HSC had the funds to support more than \$100,000 in work on the Entler building, primarily on the porches and a replacement HVAC system in the Museum. The Finance Committee and Board members continue to provide oversight by conducting regular quarterly reviews of the finance records.
- V. Vote on Board Member Nominations**—Jerry Bock reported that the Nominations Committee, headed by Nicole Saunders-Meske, has proposed five nominations for new Board Members. The slate consists of Wendy Beckner, Ann D'Alauro, Ebonee Helmick, Al Levitan, and Steve Pearson. The slate was approved unanimously by those attending. Jerry thanked departing Board members Dolores Lowe (Events Committee), Mina Goodrich (Vice President and Events Committee), Marc Briod (Program and Preservation Awards Committees), and John Kavaliunas (Museum Committee) for their very significant contributions to the work of HSC.
- VI. Next Speakers Series Event**—Jerry noted that the last talk of the year will be given by Dr. Randall Tremba, retired pastor of Shepherdstown Presbyterian Church on October 16.
- VI. Adjournment**—Jerry adjourned the meeting at 7 p.m. and introduced speakers Matt Webster, Kate Hughes, Katie McKenny, and Nicholas Powers.

Respectfully submitted,
Victoria Smith, Secretary